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Communicable Disease Reporting in Indiana *Physician, hospital, and laboratory requirements*

Communicable disease (CD) reporting is crucial in preventing illness among Indiana citizens and is required by Indiana law. The timeliness of reporting has a direct impact on preventing secondary transmission due to person-to-person contact, foodborne disease, or environmental exposure. The Indiana State Department of Health (ISDH) encourages *all* health care providers (HCPs) and laboratories to review their current reporting practices and ensure that reporting is conducted appropriately. HCPs, laboratories, local health departments (LHDs), and the ISDH are all integral partners in public health prevention.

When a patient tests positive for a CD, it is equally important that the case is notified immediately of their lab result or condition so they are prepared for the phone call from the LHD. Please educate the patients and instruct them on information the LHDs may be seeking during their investigation, e.g. detailed food histories, sexual contacts, household or other close contacts, and recent travel.

Please reference the **Communicable Disease Rule for Physicians, Hospitals, and Laboratories**, 410 IAC 1-2.3, October 11, 2000 at www.in.gov/isdh/publications/comm_dis_rule.pdf. HCP requirements can be found on pages 12-16, and laboratory reporting requirements can be found on pages 16-18. For any questions about reporting or if you do not have internet access to the links provided, please call your LHD or the ISDH:

	HIV	STD	All other CDs	Emergency - 24 hour
Phone	317-233-7406	317-233-7426	317-234-7125	317-233-1325

Physicians and Hospitals (including nurse practitioners and ICPs)

- Required to report all CDs to the **LHDs**, not to the ISDH (please see Table 1).
 - HIV/AIDS reporting is an exception to this rule and should be reported to the ISDH. HIV reporting forms can be found at www.in.gov/isdh/programs/hivstd/caserpt_forms/index.htm
- How to report
 - All CDs are to be reported by using Confidential Report (CR) of CD form 43823 provided by ISDH.
 - Please call ISDH 317-234-2809 if you need more carbon copy forms mailed to you.
 - Or, print off the CRCD online form at www.state.in.us/icpr/webfile/formsdiv/43823.pdf
- Where to report
 - CD forms must be mailed or faxed to the LHDs or appropriate STD district.
 - For a list of addresses and phone/fax numbers of local health departments, please visit this link www.in.gov/isdh/links/local_dep/index.htm
 - For a list of the STD districts: www.in.gov/isdh/programs/hivstd/std/STD_fax_map.htm

Table 1: HCP Reporting of CDs

	HIV	STD	All other CDs
Form	Adult or Pediatric HIV form	CRCD form 43823	CRCD form 43823
Report to	Office of Clinical Data and Research ISDH 2 North Meridian St., 6-C Indianapolis, IN 46204	STD district by mail or fax	LHD by mail or fax

- When to report
 - Please keep in mind that there are several CDs that are *immediately* reportable; *all* others are reportable within 24 or 72 hours.
- What to report
 - Please fill out the CRCD form as completely as possible and in accordance with the Communicable Disease Rule requirements.
 - Most importantly, please *always* provide the case's name, address, telephone number, date of birth, symptoms, date of onset, date of collection, treatment provided, and diagnosis.

Laboratories

- Required to report all CDs to the **ISDH**.
 - Hospital laboratories are not absolved of their responsibility to report to the state even when the hospital ICP reports to the LHD.
- How to report
 - Send a lab report from your facility. There is no ISDH form required.
- Where to report
 - Please keep in mind that there are different methods of reporting specific to HIV, STD, and all other CDs (please see the Table 2). The preferred method is noted*.

Table 2: Laboratory Reporting of CDs

	HIV	STD	All other CDs
Fax	N/A	*317-234-0144	*317-234-2812
Address	*Office of Clinical Data and Research ISDH 2 North Meridian St., 6-C Indianapolis, IN 46204	ISDH 2 North Meridian St., 6-C Indianapolis, IN 46204	ISDH 2 North Meridian St., 5-K Indianapolis, IN 46204

- When to report
 - Please send CD lab reports no less than weekly, preferably along the same time frame as HCPs (immediately or within 24 and 72 hours depending on CD).
- What to report
 - Include all required information per the Communicable Disease Rule.
 - Please provide the patient's home address and phone number when possible.
 - Results received from reference laboratories also need to be sent to the ISDH by the submitting laboratory.
- What isolates to submit
 - Laboratories are required to submit certain isolates to the ISDH laboratories (pg 14).
 - Please submit these isolates in a timely manner, at least weekly.
 - *Please do not* hold isolates to ship in bulk monthly or quarterly shipments. This can cause a very long delay in completing a final diagnosis of the case and can severely delay the identification of an outbreak.
 - **The new ISDH Laboratory address is:
550 West 16th St. – Suite B
Indianapolis, IN 46202
317-921-5500**