



# Fort Wayne-Allen County Department of Health

200 E Berry Street, Ste 360 • Fort Wayne, IN 46802 • (260) 449-7561 • (260) 449-3010-Fax

## **Retail Food Establishment Change of Owner** **Application Packet**

*Thank you for your interest in becoming a new operator of a retail food establishment. In this packet, you will find all of the necessary paperwork and helpful documents that you will need in order to obtain approval for your new facility. Each document is explained in detail below. Feel free to contact our office if you have further questions.*

- ❑ **GUIDELINES FOR CHANGE OF OWNER/OPERATOR OF FOOD ESTABLISHMENTS**  
Establishments that undergo a change of ownership are required to obtain a 90-day probationary food permit for the business. During the 90-day probationary period, the retail food establishment must meet all current requirements set forth in the Indiana Food Code (410 IAC 7-24).
- ❑ **RETAIL FOOD ESTABLISHMENT PERMIT APPLICATION**  
Since food service permits are not transferable from person to person, the new operator of a retail food establishment must submit an application for a food permit and pay all applicable fees. The application type will depend on the type of food service provided. For example, an Annual Food Service permit application is typically for restaurants, where an Annual Food Market permit application is typically for grocery stores and markets. Once the establishment type is determined, the appropriate application will be provided.
- ❑ **FOOD ESTABLISHMENT SIGN-OFF SHEET**  
All retail food establishments must be in compliance with current Fort Wayne/Allen County Building, Fire and Zoning regulations. It is the responsibility of the operator to contact the Allen County Building Department, the Fort Wayne Fire Department (or other appropriate fire department based upon location of facility) and the Fort Wayne-Allen County Department of Planning Services to schedule any necessary inspections and/or obtain signatures for approval. This sheet is to be submitted to the Department of Health once all signatures have been obtained (and must be submitted in completed form prior to final inspection by the Department of Health).
- ❑ **LIST OF CERTIFIED FOOD HANDLER PROVIDERS**  
410 IAC 7-24-118 requires that retail food establishments (unless otherwise exempted) have at least one certified food handler who has demonstrated knowledge of food safety principles by passing a test that is part of an accredited program. This document provides a list of providers that meet the requirements as required by the Indiana State Department of Health Certification of Food Handler Requirements (410 IAC 7-22).



## Guidelines for Change of Owner/Operator of Food Establishments

**NOTE:** Food Establishment Permits are NOT transferable from one owner of an establishment to another. The new permittee taking over a continuously operating food establishment must obtain a 90-day probationary food permit for the business. In order to qualify for a new annual food permit (at the end of the 90-day probationary period), the establishment must meet all current Food Code requirements. The procedure to obtain a proper permit is outlined below.

1. **CONTACT FIRE AND BUILDING DEPARTMENTS.** All food establishments must be in compliance with current Fire and Building Codes. Contact the applicable departments using the contact information on the reverse side of this form for their requirements and approval.
2. **CONTACT THE FORT WAYNE-ALLEN COUNTY DEPARTMENT OF HEALTH.** Prior to the actual change of ownership, call our Department to inform us of the impending transaction. We can be reached at 260-449-7562, Monday through Friday from 8:00 am to 5:00 pm.
3. **SCHEDULE A PRELIMINARY INSPECTION OF THE ESTABLISHMENT.** Make an appointment with the appropriate inspector to have them conduct a change of ownership inspection of the establishment. Allow at least two working days for scheduling. It is recommended that this inspection be conducted prior to the ownership change with both the present and future owners in attendance. The inspection report will list all items that must be corrected to bring the establishment into compliance with current Food Code Requirements.
4. **SUBMIT PLANS, IF APPLICABLE.** If the establishment is to undergo remodeling/additions, plans must be submitted prior to construction to this Department for review. (See "Plan Content Requirements" for content and specific requirements for submitted plans). At that time, a Plan Receipt will be issued, which will allow your contractor to obtain necessary Building Permits. ***Failure to submit plans before construction commences may result in the issuance of an immediate stop work order and the assessment of a fine. Work will not be allowed to resume until plans have been submitted and the fine has been paid.***
5. **OBTAIN A 90-DAY PROBATIONARY PERMIT.** Submit a completed permit application and all applicable fees for a 90-day probationary permit to the Health Department. **Note:** The permit must be applied for PRIOR to change of ownership to avoid penalty fees. Once the Health Department has received the application and fees, a 90-day Probationary Permit will be issued. The establishment has 90 days to come into compliance with all of the Food Code requirements as noted on the preliminary inspection. **Note:** Fees must be submitted to the Health Department in person or by mail as no fees may be received in the field.
6. **SCHEDULE FINAL APPROVAL INSPECTION.** Make all required corrections prior to the expiration of the 90-day Probationary Permit. An inspection will be conducted the day following the permit expiration date (or so), unless the owner calls to schedule an earlier day. Allow at least two working days for scheduling. If all corrections are completed, the establishment will be approved for an annual food establishment permit. ***If all corrections are not completed, the establishment may be closed immediately.***

# BUILDING AND FIRE DEPARTMENT CONTACT INFORMATION ALLEN COUNTY- VOLUNTEER DEPARTMENTS



**Fort Wayne-AlLEN County Department of Health**  
(260) 449-7561

**Allen County Building Department**  
Commercial Building Inspector - (260) 449-7546

**Allen County Department of Planning Services**  
(260) 449-7607

**Community & Economic Development (Zoning)**  
(260) 427-1129

## **FIRE DEPARTMENT INFORMATION:**

**FORT WAYNE FIRE DEPARTMENT (within city limits)**  
(260) 427-1479 (Call between 8:00 – 9:00 a.m. and 4:00 – 5:00 p.m.)

**ABOITE TWP FIRE DEPT #1**  
11321 Aboite Ctr Rd – Fort Wayne, IN 46814 – (260) 436-1449

**ARCOLA FIRE DEPT**  
PO Box 122 – Arcola, IN 46704 – (260) 625-3474

**HOAGLAND FIRE DEPT**  
11316 Hoagland Rd – Hoagland, IN 46745 – (260) 639-6161

**HUNTERTOWN FIRE DEPT**  
15412 Lima Rd – Hometown, IN 46748 – (260) 449-3696

**MONROEVILLE FIRE DEPT**  
205 W South St – Monroeville, IN 46797 – (260) 623-6234

**NEW HAVEN-ADAMS FIRE DEPT**  
910 Hartzell Rd – New Haven, IN 46774 – (260) 493-7500

**NORTHEAST FIRE & EMS DISTRICT**  
15226 Tonkel Rd – Leo, IN 46765 – (260) 627-2272  
Box 428 – Grabill, IN 46741 – (260) 627-5133

**POE FIRE DEPT**  
3619 Yoder Rd – Fort Wayne, IN 46819 – (260) 639-3992

**ST JOE TOWNSHIP FIRE DEPT**  
6033 Maplecrest Rd – Fort Wayne, IN 46815 – (260) 485-5612  
(Unincorporated St. Joe Twp., & portions of Milan Twp.)

**SOUTHWEST ALLEN CO FIRE DIST**  
12912 Indianapolis Rd – Yoder, IN 46798 - (260) 747-7786

**WASHINGTON TWP FIRE DEPT**  
1834 W Wallen Rd – Fort Wayne, IN 46818 – (260) 449-3671

**WOODBURN FIRE DEPT**  
22371 Main St – Woodburn, IN 46797 – (260) 632-5218

Guidelines for Change of Owner/Operator of Food Establishments 7-37  
SMN Rev. 2/6/15 MRW/JKS 11



**NOTE TO NEW ESTABLISHMENTS OR NEW OPERATORS -- Non-Probationary**

**New Establishment Fee: \$275.00**

Each new food establishment shall be required to pay a fee of **two hundred and seventy five dollars (\$275.00)** for the review of plans and specifications and for the initial inspection of the Food Establishment. This fee is in addition to the permit fee.

**NOTE TO NEW OPERATORS -- (90-day Probationary) Fee: \$150.00**

Each new permittee of a food establishment which is in existence and has been operating on a continual basis up to the time that the new permittee takes over the ownership or possession of said food establishment, shall be required to pay a fee of **one hundred and fifty dollars (\$150.00)** for the initial inspection of the food establishment. This is an addition to the permit fee as set out herein.

***(Food establishments under new ownership are required to meet all applicable current codes within 90 days.) There will be no extensions on this 90-day probationary period. All codes must be met at the time for the annual permit to be issued. If codes are not met at that time, the probationary permit will be revoked and the establishment will be closed. Refer to Title 10, Article 2 (Food and Beverage Ordinance) for further information.***

***New Operator:*** I, \_\_\_\_\_, have read and understand the  
(Please sign)

*above paragraph and I also understand I will need to schedule an initial inspection of the facility to determine what needs to be done to meet all applicable requirements.*

***Actual date that the change of ownership will become effective:*** \_\_\_\_\_



# Fort Wayne-AlLEN County Department of Health

200 E Berry Street, Ste 360 ♦ Fort Wayne, IN 46802 ♦ (260) 449-7561 ♦ (260) 449-3010-Fax

## ANNUAL FOOD MARKET PERMIT APPLICATION

All Food Establishments must comply with 410 IAC 7-24 and Allen County Code, Title 10, Article 2 at all times or be subject to the penalties therein

NAME OF ESTABLISHMENT: \_\_\_\_\_

*(this is how it will appear on your permit and in our files)*

Address of Establishment (location): \_\_\_\_\_

(street)

(city)

(zip)

Mailing Address for Permit: \_\_\_\_\_

(street)

(city)

(state)

(zip)

Mailing Address for permit renewal letter: \_\_\_\_\_

(street)

(city)

(state)

(zip)

Establishment Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_ Telephone: \_\_\_\_\_

### **-- THE FOLLOWING QUESTIONS MUST BE ANSWERED OR PERMIT WILL NOT BE ISSUED --**

- (1) Square footage of the food market area (only where food is stored, handled, displayed or sold): \_\_\_\_\_
- (2) What is the name of the Person-In-Charge? \_\_\_\_\_ Position: \_\_\_\_\_
- (3) Name of Certified Food Handler? \_\_\_\_\_ Position: \_\_\_\_\_ Cert. Expiration: \_\_\_\_\_  
*(In accordance with 410 IAC 7-22, each food establishment must employ a certified food handler as of 1/1/05 unless otherwise exempt.)*
- (4) If your establishment is operated by a corporation, please list the name: \_\_\_\_\_
- (5) Please list your days and hours of operation (be specific): \_\_\_\_\_
- (6) Type of Water Supply to the Establishment:  Municipal  Private (well) (7) Number of Employees: \_\_\_\_\_

### PERMIT FEE SCHEDULE

*(This is a non-refundable fee.)*

**LATE FEES APPLY IF THE PAYMENT IS BEING MADE AFTER THE 15<sup>TH</sup> OF THE MONTH IT IS DUE. IF LATE, USE CHART ON RIGHT.**

ON-TIME RENEWALS, use the chart below		LATE RENEWALS, use the chart below		\$ _____
	<b>FEE</b>	<b>SQUARE FOOTAGE</b>	<b>TOTAL FEE</b>	
Under 3,000	\$225.00	Under 3,000	\$281.25	_____
3,001-30,000	\$450.00	3,001-30,000	\$562.50	_____
30,001-40,000	\$625.00	30,001-40,000	\$781.25	_____
40,001-60,000	\$835.00	40,001-60,000	\$1,043.75	_____
60,001 and over	\$1,050.00	60,001 and over	\$1,312.50	_____

**Make all checks or money orders payable to the Fort Wayne-AlLEN County Department of Health.**

**NOTE:** Payments made by check that result in non-sufficient funds will result in the requirement for immediate payment to the Fort Wayne-AlLEN County Department of Health (plus an additional NSF check fee) via cash, money order or certified check within 24 business hours. If payment is not received within 24 business hours of notification, the establishment will be closed until fees are paid in full.

**COLLECTIONS NOTICE:** Any and all charges for services and permits are your sole responsibility and are to be paid in full upon application. In the event any legal proceeding must be instituted to recover the amount due, the Fort Wayne-AlLEN County Department of Health shall be entitled to recover the cost of the collections, including reasonable attorney fees.

**NEW ESTABLISHMENTS AND CHANGE OF OWNERSHIP SEE BACK OF APPLICATION FOR FEE SCHEDULE**

**By signing below I agree to ALL terms and conditions listed on this permit application**

**Signature of Applicant(s) or Corporate Officer:** \_\_\_\_\_

**Must be signed in ink by applicant(s)**

**Printed Name of Applicant(s):** \_\_\_\_\_

**Permit will not be issued if not properly signed!**

-----FOR OFFICE USE ONLY BELOW THIS LINE-----

Signature of Food Division Representative

Date

District #: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

Estab. #: \_\_\_\_\_ Permit #: \_\_\_\_\_

Date Entered: \_\_\_\_\_ Clerk: \_\_\_\_\_

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**New Operator:**

I, \_\_\_\_\_, have read and understand the above

***(Please sign)***

Paragraph and I also understand I will need to schedule an initial inspection of the facility to determine what needs to be done to meet all applicable requirements.

***Actual date that the change of ownership will become effective:*** \_\_\_\_\_



Food Establishment Sign-Off Sheet

THIS FORM MUST BE SIGNED BY ALL APPLICABLE DEPARTMENTS AND THE ORIGINAL DOCUMENT (NO COPIES) MUST BE RETURNED TO THE DEPARTMENT OF HEALTH BEFORE ANY FOOD ESTABLISHMENT OPERATIONAL PERMITS CAN BE ISSUED.

New Establishment New Operator Probationary Remodel/Fire Other:

NAME OF ESTABLISHMENT

OPERATING ADDRESS

Type of Establishment:

Permanent Mobile/trailer Off-Site Outdoor Grilling Other:

Operation Information:

# of days/month or months/year At what location(s):

Structural Information:

Permanent Building Trailer Tent Other(please list)

OWNED BY PHONE

OPERATED/MANAGED BY PHONE

Allen County Code, Title 10, Article 2 (Allen County Food and Beverage Ordinance) states: "All Food Establishments must fully comply at all times with all local and state Building, Zoning and Fire codes." Therefore, the following departments are required to approve this establishment under their respective rules and regulations before a food establishment permit can be issued by the Department of Health.

The applicant is required to contact the Allen County Building Department for approval between the hours of 8:00a.m. to 4:30p.m (SEE BACK). Applicants should allow sufficient time for approval, as an inspection may be required by the Bldg. Dept.

Will any new equipment be installed? Yes No If yes, what:

APPROVED BY BUILDING DEPARTMENT DATE

Comments

Note: The Allen County Building Department must be contacted as soon as possible to discuss the requirements regarding any ventilation hood system. A new air balance test is required when any construction takes place or when any hood modifications occur.

APPROVED BY FIRE INSPECTOR DATE

Comments

This section below must be completed if the establishment is going through a change of ownership, conducting remodeling, or for establishments for which plans will not be going through a traditional plan review "routing" process.

Approved Not Approved Dept. of Planning Services DATE

Approved Not Approved Leo-Cedarville Planning District DATE

Approved Not Approved New Haven Planning Department DATE

Comments (from applicable Planning Dept.)

Approved Not Approved Fort Wayne City Utilities DATE

Approved Not Approved Aqua Indiana DATE

Comments (from applicable Water Pollution Control)



# Helpful Telephone Numbers and Department Information

## **Building Department**

Allen County Building Department (260) 449-7131  
1<sup>st</sup> Floor – Citizens Square Building 200 E. Berry St., Ste 180

*Applicants should contact the Building Department office regarding any needs regarding this form.  
The Building Department will decide if an inspection is needed and arrange the scheduled inspection.*

## **Planning and Zoning**

Allen County Department of Planning Services (260) 449-7607  
1<sup>st</sup> Floor – Citizens Square Building, Ste 150

Leo-Cedarville Planning District (260) 627-6321  
Ask for Peggy Garten

New Haven Planning Department (260) 748-7040  
Ask for Brian Yoh

## **Water Pollution Control**

Fort Wayne City Utilities Development Services (260) 427-5064  
2<sup>nd</sup> Floor – Citizens Square Building, Room 250

Aqua Indiana (260) 740-6552  
1111 W. Hamilton Rd. South (260) 625-4700 (office)  
Ask for Bill Boetcker

## **Fire Departments**

Fort Wayne Fire Code Enforcement (260) 427-1479

Aboite Twp Fire Dept. # 1 (260) 436-1449

Arcola Fire Dept. (260) 625-3474

Northeast Fire & EMS District--Leo (260) 627-2272

Northeast Fire & EMS District--Grabill (260) 627-5133

Hoagland Fire Dept. (260) 639-6161

Huntertown Fire Dept. (260) 449-3696

Monroeville Fire Dept. (260) 623-6234

New Haven-Adams Fire Dept. (260) 493-7500

Poe Fire Dept. (260) 639-3992

St. Joe Twp Fire Dept. (260) 485-5612

Southwest Allen Co. Fire Dept. (260) 747-7786

Washington Two Fire Dept. (260) 449-3671

Woodburn Fire Dept. (260) 632-5218

## **ADDITIONAL COMMENTS:**

Department Name:

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Department Name:

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# Food Handler Certification Examination and Training Program Providers

The following organizations offer nationally accredited food safety certification programs and examinations utilizing the Conference for Food Protection standards. This list is subject to change as additional programs are accredited or discredited by the standards set forth by the American National Standard Institute (ANSI).

<p><b>Certified Professional Food Manager®</b> Thomson Prometric (formerly Experiior Assessments, LLC) 1360 Energy Park Drive St. Paul, MN 55108 Phone: 1-800-786-3926 Fax: 1-800-247-9362 Internet: <a href="http://www.experiioronline.com">www.experiioronline.com</a> Certification lasts for 5 years</p>	<p><b>Food Safety Manager Certification Examination</b> The National Registry of Food Safety Professionals 5728 Major Blvd., Suite 750 Orlando, FL 32819 Phone: 1-800-446-0257 Internet: <a href="mailto:Info@nrfsp.com">Info@nrfsp.com</a> Certification lasts for 5 years</p>	<p><b>ServSafe®</b> Indiana Restaurant and Hospitality Association 200 South Meridian Street, Suite 350 Indianapolis, IN 46225 Contact: Debbie Scott Phone: 1-800-678-1957 Internet: <a href="http://www.indianarestaurants.org">www.indianarestaurants.org</a> Certification lasts for 5 years</p>
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The following organizations offer training programs and one or more of the approved examinations from the aforementioned accredited testing organizations:

<p><b>Safe Food Handlers Corporation</b> 665 South Farmingdale Road New Berlin, Illinois 62670 PH: 888-793-5136 FAX: 217-793-5163 <b>Internet:</b> <a href="http://www.sfhcorp.com">www.sfhcorp.com</a> Email: <a href="mailto:sfhcorp@aol.com">sfhcorp@aol.com</a> Contact: Ron Thomas, Director of Marketing and Education Using ServSafe® exam</p>	<p><b>EcoSure, a service of Ecolab</b> 60 Revere Drive, Suite 800 Northbrook, IL 60062 PH: (847) 480-9898 FAX: (847) 480-1838 Contact: Dave Schoen Email: <a href="mailto:dave.schoen@ecolab.com">dave.schoen@ecolab.com</a> Internet: <a href="http://www.ecosure.com">www.ecosure.com</a> Using the ServSafe® exam</p>
<p><b>Allen County Extension Office</b> 4001 Crescent Ave. Ft. Wayne, IN 46815 Contact: Vickie Hadley PH: (260) 481-6826 Using course and examination from ServSafe®</p>	<p><b>Indiana School Food Service Association</b> SFS Division, SFS Serves P.O. Box 702 Mishawaka, IN 46546 Contact: Michael Miller PH: (800) 348-0823 FAX: (574) 257-0895 Internet: <a href="http://www.sfsserves.com">www.sfsserves.com</a> Email: <a href="mailto:Michael@sfsserves.com">Michael@sfsserves.com</a> Using the ServSafe® exam</p>
<p><b>SuperSafeMark®</b> Food Marketing Institute 655 15<sup>th</sup> Street, NW Washington, D.C. 20005 Contact: Laurie Williams PH: (202) 220-0660 Internet: <a href="http://www.supersafemark.com">www.supersafemark.com</a> Using the National Registry exam</p>	<p><b>NEHA Training LLC</b> 720 S. Colorado Blvd., Ste 900-S Denver, CO 80246 PH: (303) 756-9090, ext. 347 FAX: (303) 691-9490 <b>Internet:</b> <a href="http://www.nehatraining.com">www.nehatraining.com</a> Contact: Shawn Sheridan, Program Coordinator Using examination from National Registry of Food Professionals</p>
<p><b>Purdue University</b> Department of Food Science Food Science Building 745 Agriculture Mall Dr. West Lafayette, IN 47907-2009 Contact: Ann Guentert PH: (765) 496-3827 Internet: <a href="http://www.foodsci.purdue.edu/outreach/retailfoodsafety/">www.foodsci.purdue.edu/outreach/retailfoodsafety/</a> Using the National Registry exam</p>	<p><b>Indiana Licensed Beverage Association</b> Food Handling Certification 47 South Pennsylvania Street, Suite 702 Indianapolis, IN 46204 PH: (800) 843-5288 Contact: Kimberly Blakely Email: <a href="mailto:kblakeley@indianalba.com">kblakeley@indianalba.com</a> Internet: <a href="http://www.indianalba.com">www.indianalba.com</a> Using the National Registry exam</p>

<p><b>Danger Zone Consulting</b>  14565 Cherry Tree Rd.  Carmel, IN 46033  PH: (317) 571-8026  Internet: <a href="mailto:dangerzone41-140@prodigy.net">dangerzone41-140@prodigy.net</a>  Contact: Melissa Ackerman  Using the ServSafe® or National Registry exam</p>	<p><b>Food Safety Training</b>  848 Executive Drive  Oviedo, FL 32765  PH: (800)232-1917  Contact: John Burgos  Cell phone: (800) 406-2334  Email: <a href="mailto:jburgos@foodsafetyusa.com">jburgos@foodsafetyusa.com</a>  Using the Exporior Assessments exam</p>
<p><b>HP Product</b>  4220 Saguaro Trail  Indianapolis, IN 46268  PH: (317) 298-9950 ext. 132  PH: (800) 382-5326  Contact: James F. Krohn  Email: <a href="mailto:jkrohn@sales.hpproducts.com">jkrohn@sales.hpproducts.com</a>  Using the National Registry exam</p>	<p><b>Kentucky Food Safety Consulting</b>  P.O. Box 7535  Louisville, KY 40257-0535  PH: (502) 552-2204  Contact: Mark S. Ohlmann, CFSP  Email: <a href="mailto:kyfoodsafety@msn.com">kyfoodsafety@msn.com</a>  Using NEHA Trainings Food Safety program and using the National Registry exam</p>
<p><b>MD Consulting</b>  P.O. Box 133  West Boylston, MA 01583  PH: (508) 835-9898  Contact: Sam Wong, PhD  Email: <a href="mailto:mdconsulting@charter.net">mdconsulting@charter.net</a>   Using the ServSafe® exam. Teaches in Chinese language</p>	<p><b>IVY Tech State College- Region 5</b>  1942 E. North Street  Kokomo, IN 46903-1373  PH: (765) 454-5112 ext 704  PH: (866) 454-5742 ext 704  FAX: (765) 454-5126  Contact: Janice Hulet, CCES Coordinator  Email: <a href="mailto:jhulet@ivytech.edu">jhulet@ivytech.edu</a></p>
<p><b>Indiana University-Purdue University at Indianapolis</b>  Tourism, Conventions, and Event Management Dept.  901 West New York Street  Indianapolis, IN 46202  PH: (317) 274-0810  Contact: Jim Bennett  Email: <a href="mailto:jbennett@iupui.edu">jbennett@iupui.edu</a>  Using the ServSafe® exam</p>	<p><b>NSF International, Inc.</b>  Center for Public Health Education  789 Dixboro Road  Ann arbor, MI 48105  PH: 800/NSF-MARK  <b>Internet:</b> <a href="http://www.nsf.org">www.nsf.org</a>  Email: <a href="mailto:hazan@nsf.org">hazan@nsf.org</a>  Contact: Stan Hazan  Using all of the ANSI approved examinations</p>
<p><b>IVY Tech State College- Region 8</b>  1 West 26th Street  Indianapolis, IN 46208  PH: (317) 921-4808  Contact: Sally Eisbrenner, CCES Coordinator  Email: <a href="mailto:seisbren@ivytech.edu">seisbren@ivytech.edu</a></p>	<p><b>Shamrock Food Safety Education &amp; Consulting</b>  254 Pleasant Dr.  Elk Grove Village, IL 60007  PH: (219) 714-7647  Contact: Shane Sexton  Email: <a href="mailto:shamrockfoods@yahoo.com">shamrockfoods@yahoo.com</a>  Using the National Registry exam</p>
<p><b>SES</b>  5750 Castle Creek Parkway, Suite 314  Indianapolis, IN 46250  PH: (877) 882-1925  FAX: (317) 334-1998  Internet: <a href="http://www.SESadvantage.com">www.SESadvantage.com</a>  Contact: Melissa  Using the ServSafe® exam</p>	
<p><b>Vincennes University</b>  1002 N. 1<sup>st</sup> Street, GVH 72  Vincennes, IN 47591  PH: (812) 888-5743  Contact: Lori Marchino  Email: <a href="mailto:lorimarchino@aol.com">lorimarchino@aol.com</a>  Using the ServSafe® exam</p>	