

Fort Wayne-Allen County Department of Health Minutes
Board of Directors Meeting
January 28, 2013

The regular meeting of the Board of Directors of the Fort Wayne-Allen County Department of Health was called to order in the Council Chambers located at 200 East Berry Street, Fort Wayne, Indiana, at 5:30 p.m., pursuant to the notice sent to all Directors in accordance with the bylaws.

The following Directors were present: Joe Steensma, Rick Regedanz, Patricia Hays, Dr. Todd Rumsey and Terri Farr. Dr. William Pond and Mary Hess were not present.

Joe Steensma, President, presided over the meeting. Jennifer Miller recorded the proceedings of the meeting.

Joe Steensma called the meeting to order at 5:37 p.m. The minutes from the previous meeting were approved. Motion was made to approve the October 16, 2012 minutes by Rick Regedanz and seconded by Patricia Hays.

Motions Passed at this Meeting:

- Motion was made to approve the October 16, 2012 minutes by Rick Regedanz and seconded by Patricia Hays. (MPU)
- Election of new officers: Dr. Todd Rumsey nominated Dr. William Pond to be president. Joe Steensma nominated Dr. Todd Rumsey as vice-president. (MPU)
- Motion was made by Joe Steensma to amend the Vital Records Ordinance and raise the fee for genealogical records searches from \$20 to \$50. Patricia Hays seconded the motion. (MPU)
- Motion was made by Joe Steensma to approve the amended Vital Records Ordinance. (MPU)
- Motion to adjourn the meeting was made by Rick Regedanz and seconded by Patricia Hays. (MPU)

Sewer Board Update – Gary Chapple, Director of Pollution Control:

The sewer district closed on the loan for the new projects in December 2012. Construction is underway on both of the new projects, one in the Greater Cedar Creek area (over 350 homes) and one in the Wheelock Road area (almost 100 homes). The District also closed on the loan for the septic replacement projects. The 17 homes in this project will have the replacement of their septic system funded by a loan through the Sewer District. The Department of Health is working on bringing in an educational program to better inform the Sewer District about some options for decentralized systems to serve some of the communities that are beyond the practical reach of a sewer line.

Health Commissioner's Report – Deborah A. McMahan, MD

- Dr. McMahan asked John Silcox, Communications Director, to give an update on the department's immunization campaign which was supported through a grant from the Indiana State Department of Health. John reported on the various types of educational opportunities the department provided including: trainings for providers on the types of vaccines and how to administer them and tools to increase awareness such as window clings, posters and sticky notes. In addition, a dedicated web site and 30-second PSA's ran on local radio stations to help educate the public.

- Dr. McMahan briefly reported on the department's efforts to support the Indiana Attorney General's Prescription Drug Abuse Task Force. Local efforts are being folded with the state efforts.
- Jana Sanders, Informatics Director, reported on the department's efforts, in conjunction with the Fort Wayne Medical Education program, to effectively survey local providers on their comfort level and knowledge of reporting child abuse. Dr. McMahan stated that the department would like to use this knowledge to further educate providers on effective reporting and monitoring techniques.

SEE ACTUAL COMMISSIONER'S REPORT FOR ALL OTHER ISSUES.

Infectious Disease Rreport – Deborah A. McMahan, MD.

- Dr. McMahan said this has been a very busy flu season. The flu occurred much earlier and there were more deaths. Dr. McMahan also stated that some physicians reported that they saw some patients with the flu who were vaccinated and that some times what the vaccine does is prevent more serious illnesses. She also reported that this is has been a tough year for TB. It is expensive to treat and requires a lot of the department's resources. Also reported was the Allen County rate for Sexually Transmitted Infections has decreased, although it is still higher than the national rate.

SEE ACTUAL INFECTIOUS DISEASE REPORT FOR ALL DATA REPORTED.

Administrator's Report – Mindy Waldron

- Septic Issues: Mindy reported on the department's efforts to amend state law to clarify language for handling enforcement and compliance issues. Senator Tom Wyss is supporting these efforts. This is long process, with many steps yet to go. Mindy asked for support from the board in the future.
- Mindy detailed the costs for the 2012 MDR TB Case. In 2012, the department spent \$50,969.61. Dr. McMahan pointed out that this does not include the cost for medication. The Indiana State Department of Health has picked up the costs for this. Joe Steensma indicated that because it costs so much for one MDR case, it might be prudent for the department to research funding options for multiple cases.
- Mindy explained the reason for the amendments to the Vital Records fees ordinance. There is a state law that requires local health departments to collect a certain fee for each death certificate that is purchased and then the fee is disbursed to the Coroner's Education Fund for their use. It is incrementally increasing fee and the next increase is required to take place in July 2013. In conjunction with this required fee increase, the entire division's fee schedule was reviewed. Discussion occurred over the fees charged for the genealogical record searches. Sarah Castillo, Vital Record Director, helped clarify how many record requests are made yearly. The board unanimously agreed to approve the amendment, but raised the fee for genealogical searches from \$20 to \$50.

- Three new ordinances will be presented to the board this year. The Food Ordinance Amendment will be implementing a new grading system for establishments and should be introduced at the next meeting. The Hotel/Motel Ordinance is close to a final draft. The Public Health Nuisance/Hazard Ordinance is going to be sent to the department's attorney for review and presented to the board later this year.

SEE ACTUAL ADMINISTRATOR'S REPORT FOR ALL INFORMATION SHARED.

Personnel Report – Mindy Waldron

- Four new individuals have been hired into the department. Jordanne Kilbourne is the new Director of Clinical Nursing. Janee Brown is the new Administrative Assistant for the Support Staff. Steve Williams is a new nurse with Community Health and Case Management. Matt Rosbrugh is the new Environmental Health Specialist –Food.

Old Business: Joe Steensma asked if Dr. McMahan's presentation on prescription drug abuse could be tabled until the next meeting because two board members were not present. He felt it was important for all to be present. Dr. McMahan agreed.

New Business: Dr. Todd Rumsey thanked Joe Steensma for his service as President of the Board of Health.

Adjournment: 7: 27 p.m.

Next Board Meeting: April 15, 2013

Respectfully Submitted,

Deborah A. McMahan, MD
Health Commissioner

William Pond, MD
Board President