

Fort Wayne-Allen County Department of Health Minutes
Board of Directors Meeting
July 15, 2013

The regular meeting of the Board of Directors of the Fort Wayne-Allen County Department of Health was called to order in the Council Chambers located at 200 East Berry Street, Fort Wayne, Indiana, at 5:45 p.m., pursuant to the notice sent to all Directors in accordance with the bylaws.

The following Directors were present: Dr. William Pond, Rick Regedanz, Patricia Hays, Mary Hess, Terri Farr and Dr. Todd Rumsey.

Dr. William Pond, President, presided over the meeting. Jennifer Miller recorded the proceedings of the meeting.

Dr. Pond called the meeting to order at 5:45 p.m. The minutes from the previous meeting were approved. Motion was made to approve the April 15, 2013 minutes by Dr. Todd Rumsey and seconded by Patti Hays.

Motions Passed at this Meeting:

- Motion was made to approve the April 15, 2013 minutes by Dr. Todd Rumsey and seconded by Patti Hays. (MPU)

Plaque Presentation- Dr. Pond

Dr. Pond presented Joe Steensma, past president of the Board of Directors, a plaque commemorating his years of service to the Ft. Wayne-Allen County Department of Health Board of Directors.

Y on the Fly Project- Dr. McMahan, Lisa Kisor (YMCA)

Lisa Kisor from the YMCA shared information about their new program, "Y on the Fly." Lisa explained that staff members travel to different neighborhoods where children, because of transportation issues, have difficulty accessing the YMCA's locations. One area "Y on the Fly" works in is a neighborhood where a Burmese interpreter lives, so they have been working with Burmese children as well. The program offers games and activities that engage children in fun, physical activity. Because of a wide range of ages (Age 2 to 15) and abilities, the staff modifies activities to fit all ranges. With a program budget of \$10,000, Y on the Fly is grant funded. The program has been so successful; Lisa said she is hoping to expand into more neighborhoods next year.

Hepatitis A Vaccination Clinic Presentation – Mindy Waldron

Mindy Waldron delivered a power point presentation that gave the board a behind the scenes look at what efforts were needed to stage the Hepatitis A Vaccination Clinic on June 1 -2, 2013. Advance preparations, the coordination needed from many groups, total costs and final outcomes were reviewed. Altogether, Mindy explained that 1374 individuals were vaccinated at a cost of approximately \$45,000. The Indiana State Department of Health has covered the bulk of the costs at approximately \$30,000 for medication. Mindy felt the clinic was very successful but as always, some lessons were learned. Changes will be made for future clinics to improve over-all effectiveness. Mindy offered thanks to all the many groups who helped with the clinic and said that a clinic cannot be staged without a great deal of partnership in the community.

Sewer Board Update – Gary Chapple, Director of Pollution Control:

Construction continues progressing on both of the new projects in the Greater Cedar Creek area and in the Wheelock Road area. All contractors are still on track for an expected completion timeline of early fall for these projects. Progress has been made recently on the septic replacement projects. One system was completed and three more are starting July 16, 2013. The Department of Health continues to work with the sewer district to explore decentralized systems, to serve some of the communities that are beyond the practical reach of a sewer line.

Health Commissioner's Report – Deborah A. McMahan, MD

- Dr. McMahan asked Jordanne Kilbourne, Clinical Director of Nursing, to highlight the recent partnership with the Fort Wayne Police Department. Jordanne reported that on July 2nd, the department worked with the FWPD to offer STI testing for those arrested at a prostitution sting. Jordanne said 12 arrests were made and 8 individuals opted for testing. She said the department would like to continue to partner with the FWPD on a quarterly basis.
- Dr. McMahan then presented copies of an STI poster the department has developed for health care providers. John Silcox, Communications Director, explained that the poster will be distributed to all interested health care providers and that members of the department will be making site visits to introduce the material and offer explanations on when and whom to test. Dr. Rumsey commented that any caregiver taking care of youth need this document because it clearly defines a provider's legal and medical responsibilities.

SEE ACTUAL COMMISSIONER'S REPORT FOR ALL OTHER ISSUES.

Infectious Disease Report – Deborah A. McMahan, MD.

- Dr. McMahan said the numbers of STI's continue to rise in Allen County. The department is focusing on a strategy to increase testing. Staff members are currently testing inmates at the Allen County Jail one half-day a week. She is considering increasing the number of testing days. Dr. McMahan would also like to see testing efforts increased at local universities. She said it is a population that is being missed.

SEE ACTUAL INFECTIOUS DISEASE REPORT FOR ALL DATA REPORTED.

Administrator's Report – Mindy Waldron

- Mindy reported that the budget talks are underway for 2014. She thanked St. Joe Foundation for continuing to support the department with a grant for \$44,000 for interpreter services.
- Mindy explained that July is a busy month for the department with the Three Rivers Festival and the Allen County Fair. Ann Applegate was asked to give a Three Rivers Festival update. She reported 30 food vendors are stationed all over the city and that the entire food staff is involved in the inspection of vendor booths every 48 hours.
- There will be a small amendment to the Food Ordinance. Mindy said the board can expect to see the amendment in October.
- Personnel Report – Lisa Little, RN, has resigned. Interviews for her position are ongoing.

SEE ACTUAL ADMINISTRATOR'S REPORT FOR ALL INFORMATION SHARED.

Old Business: The Hotel/Motel Ordinance was formally presented to the board. Mindy asked the board to review it and email her any questions. At the October board meeting, all questions will be answered. Mindy would like the board to vote on the proposal in October and if passed, it will be presented to the Commissioners. Mindy explained a great deal of preparation has been invested in the ordinance. Working with Dan O'Connell of Visit Fort Wayne, the department has been reviewing every aspect of the ordinance. Industry trainings will be offered in August. Industry representatives will also be present at the October meeting.

New Business: None

Adjournment: 7: 04 p.m.

Next Board Meeting: October 21, 2013 5:45 p.m.

Respectfully Submitted,

Deborah A. McMahan, MD
Health Commissioner

William Pond, MD
Board President